

GWRRRA MEDIC FIRST AID PROGRAM® PROTOCOL UPDATE

July 8, 2020

In an effort for the GWRRRA MEDIC FIRST AID® PROGRAM to refocus efforts to serve Members and support Instructors we will observe consistent scheduling and record keeping practices. MFA DISTRICT COORDINATOR (MFAC) or *District Educators* (DE) in districts without a MFAC, will continue to be responsible for oversight of all their District MFA activities. *Scheduling has not and is not the responsibility of MFA Instructors.* Other arrangements should go through the MFA Director.

All District MFA classes will be scheduled by the District MFAC (or District Educator).

Related guidelines include:

- Assigning current certified MFA Instructors.
- Providing Instructors with the opportunity to meet MFA re-certification criteria, 2 classes in a 2-year period. It is up to each MFA instructor to take advantage of the opportunities offered.
- Scheduling classes to allow ample time to schedule instructor, acquire books, supplies, and materials.

The goal is to make classes available to as many GWRRRA Members as possible. Class are promoted through the District website, events calendars, newsletters, Groupworks, and GWRRRA.org events for information about classes and courses offered by MEDIC FIRST AID® and Rider Education across the Association.

The District MFA Coordinator, District Educator or appointee will complete the MFA Event Form found on the GWRRRA Rider Education [MFA Page](#) and submit to Laurel Kuehl, MFA Director, by email: mfaasstdir@gmail.com or by snail mail (4 days) to: 238 Laurel Drive, Valparaiso, Indiana 46383. All information provided will also be posted on the [GWRRRA Events](#) site. Copies of both versions of form are included with this update.